



**Alexander Sloan**

Accountants and Business Advisers

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**MANCHESTER CREDIT UNION LIMITED**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2021**

Registration No. 213400

# MANCHESTER CREDIT UNION LIMITED

## CREDIT UNION INFORMATION

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**FCA number** 213400

**Registered Society number** IP235C

**Directors** P Mitchell  
B James  
J Lee  
C Moore  
M Suringar  
D Bodey  
A McBeath  
J Coverley (Appointed 25 February 2021)

**Secretary** M Suringar

**Registered office** 24 Queen Street  
Manchester  
M2 5HX

**Auditor** Alexander Sloan  
180 St Vincent Street  
Glasgow  
G2 5SG

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# MANCHESTER CREDIT UNION LIMITED

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# MANCHESTER CREDIT UNION LIMITED

## DIRECTORS' REPORT

### FOR THE YEAR ENDED 30 SEPTEMBER 2021

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The Directors present their annual report and financial statements for the year ended 30 September 2021.

#### Principal activity

The principal activity of the credit union continued to be that defined in the Credit Union Act 1979. The Credit Union's common bond covers everyone who resides or is employed in the City of Manchester, or the metropolitan boroughs of Rochdale, Tameside, Trafford, Stockport, Bury and the High Peak.

The credit union is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.

#### Results and dividends

The results for the year are set out on page 7.

#### Fair review of the business

The accounts show the results for the year's activities for the combined operations.

The surplus for the year, after taxation, amounted to £337,774 (2020 - £592,358). Particulars of dividends paid are detailed in note 4 to the financial statements.

#### Directors

The Directors who held office during the year and up to the date of signature of the financial statements were as follows:

P Mitchell  
B James  
J Lee  
C Moore  
M Suringar  
D Bodey  
A McBeath  
J Coverley

(Appointed 25 February 2021)

#### Compliance statement

Under the Prudential Regulation Authority rulebook the Board of Directors must report to the members at the Annual General Meeting on certain areas of compliance within the credit union. The credit union is therefore pleased to report that during the year the credit union has been in compliance with:

Depositor Protection Rules 11, 12, 14 and the requirements of rule 15 that relate to rule 11; and

PRA Credit Union Rule 2.10 (fidelity bond insurance requirements); and:

The requirements of compliance under the PRA "additional activities".

#### Principal risks and uncertainties

The main financial risks of the credit union are set out in the notes to the financial statements.

# MANCHESTER CREDIT UNION LIMITED

## DIRECTORS' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

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### Statement of Directors responsibilities

The Directors are responsible for preparing the annual report and the financial statements in accordance with applicable law and regulations.

Legislation requires the Directors to prepare financial statements for each financial year. Under that law the Directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under the Credit Union Act 1979 and the Co-operative and Community Benefit Societies Act 2014 the Directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the credit union and of the surplus or deficit of the credit union for that period. In preparing these financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the credit union will continue in business.

The Directors are responsible for keeping adequate accounting records that are sufficient to show and explain the credit union's transactions and disclose with reasonable accuracy at any time the financial position of the credit union and enable them to ensure that the financial statements comply with the Credit Union Act 1979 and the Co-operative and Community Benefit Societies Act 2014. Directors are also responsible for safeguarding the assets of the credit union and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Statement of disclosure to auditor

So far as each person who was a Director at the date of approving this report is aware, there is no relevant audit information of which the credit union's auditor is unaware. Additionally, the Directors individually have taken all the necessary steps that they ought to have taken as Directors in order to make themselves aware of all relevant audit information and to establish that the credit union's auditor is aware of that information.

### Auditor

A resolution for the re-appointment of Alexander Sloan as auditors of the credit union is to be proposed at the forthcoming Annual General Meeting.

On behalf of the board

*P Mitchell*

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P Mitchell

**Chair** 24/1/2022

Date: .....

# MANCHESTER CREDIT UNION LIMITED

## INDEPENDENT AUDITOR'S REPORT

### TO THE MEMBERS OF MANCHESTER CREDIT UNION LIMITED

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#### Opinion

We have audited the financial statements of Manchester Credit Union Limited (the 'credit union') for the year ended 30 September 2021 which comprise the revenue account, the statement of comprehensive income, the balance sheet, the statement of changes in equity, the statement of cash flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the credit union's affairs as at 30 September 2021 and of its surplus for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Credit Union Act 1979 and the Co-operative and Community Benefit Societies Act 2014.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's *responsibilities for the audit of the financial statements* section of our report. We are independent of the credit union in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the credit union's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Directors with respect to going concern are described in the relevant sections of this report.

#### Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Directors are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# MANCHESTER CREDIT UNION LIMITED

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE MEMBERS OF MANCHESTER CREDIT UNION LIMITED

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#### **Opinions on other matters prescribed by the Co-operative and Community Benefit Societies Act 2014**

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' report has been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Co-operative and Community Benefit Societies Act 2014 requires us to report to you if, in our opinion:

- proper books of account have not been kept by the credit union in accordance with the requirements of the legislation; or
- a satisfactory system of control over transactions has not been kept by the credit union in accordance with the requirements of the legislation; or
- the Revenue Account and Balance Sheet are not in agreement with the books of account of the credit union; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of Directors**

As explained more fully in the Directors' responsibilities statement, the Directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the Directors are responsible for assessing the credit union's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Directors either intend to liquidate the credit union or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

# MANCHESTER CREDIT UNION LIMITED

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE MEMBERS OF MANCHESTER CREDIT UNION LIMITED

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#### **Extent to which the audit was considered capable of detecting irregularities, including fraud**

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the credit union through discussions with management, and from our wider knowledge and experience of the sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the credit union, including Corporate and Community Benefit Society legislation and taxation legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the credit union's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

#### **Extent to which the audit was considered capable of detecting irregularities, including fraud**

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in Note 2 were indicative of potential bias;
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance; and
- enquiring of management as to actual and potential litigation and claims.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

# MANCHESTER CREDIT UNION LIMITED

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE MEMBERS OF MANCHESTER CREDIT UNION LIMITED

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#### Use of our report

This report is made solely to the credit union's members, as a body, in accordance with the Co-operative and Community Benefit Societies Act 2014. Our audit work has been undertaken so that we might state to the credit union's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the credit union and the credit union's members as a body, for our audit work, for this report, or for the opinions we have formed.

*Alexander Sloan*

**Alexander Sloan**

25/1/2022

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**Accountants and Business Advisers  
Statutory Auditor**

180 St Vincent Street  
Glasgow  
G2 5SG

# MANCHESTER CREDIT UNION LIMITED

## REVENUE ACCOUNT

FOR THE YEAR ENDED 30 SEPTEMBER 2021

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	Notes	2021 £	2020 £
Loan interest receivable and similar income	3	2,382,515	2,401,894
Interest payable and similar charges	4	(54,535)	(104,925)
Net interest receivable		<u>2,327,980</u>	<u>2,296,969</u>
Fees and commissions receivable	5	10,023	8,781
Fees and commissions payable	6	(6,340)	(7,112)
Net fees and commissions		<u>3,683</u>	<u>1,669</u>
Other operating income	7	133,133	226,043
Administrative expenses	8	(1,241,074)	(1,034,286)
Depreciation and amortisation		(21,797)	(12,281)
Other operating expenses	9	(106,125)	(78,861)
Impairment on loans for bad and doubtful debts	15	(757,126)	(806,287)
<b>Surplus before taxation</b>		<u>338,674</u>	<u>592,966</u>
Corporation tax	12	(900)	(608)
<b>Surplus for the year</b>		<u><u>337,774</u></u>	<u><u>592,358</u></u>

The Revenue Account has been prepared on the basis that all operations are continuing operations.

The notes on pages 12 to 27 form an integral part of these financial statements.

# MANCHESTER CREDIT UNION LIMITED

## STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 SEPTEMBER 2021

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	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Surplus for the year</b>	337,774	592,358
<b>Other comprehensive income</b>	-	-
<b>Total comprehensive income for the year</b>	<u>337,774</u>	<u>592,358</u>

The notes on pages 12 to 27 form an integral part of these financial statements.

# MANCHESTER CREDIT UNION LIMITED

## BALANCE SHEET

AS AT 30 SEPTEMBER 2021

	Notes	2021 £	2020 £
<b>Assets</b>			
Cash and balances at central banks	13	310	310
Loans and advances to banks	13	6,767,054	6,311,320
Loans and advances to customers	14	9,558,096	8,221,291
Tangible assets	16	46,893	47,805
Prepayments		69,599	71,142
<b>Total assets</b>		<b>16,441,952</b>	<b>14,651,868</b>
<b>Liabilities and reserves</b>			
Customer accounts	17	13,716,199	12,118,052
Other liabilities	18	151,114	296,951
		13,867,313	12,415,003
General reserve	24	2,574,639	2,236,865
<b>Total reserves</b>	<b>24</b>	<b>2,574,639</b>	<b>2,236,865</b>
<b>Total liabilities and reserves</b>		<b>16,441,952</b>	<b>14,651,868</b>

24/1/2022

The financial statements were approved by the Board of Directors and authorised for issue on .....  
and are signed on its behalf by:

*P Mitchell*

.....

P Mitchell

**Chair**

*B James*

.....

B James

**Director**

*M Suringar*

.....

M Suringar

**Secretary**

The notes on pages 12 to 27 form an integral part of these financial statements.

# MANCHESTER CREDIT UNION LIMITED

## STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 SEPTEMBER 2021

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	<b>General Reserve £</b>
<b>Balance at 1 October 2019</b>	1,644,507
Year ended 30 September 2020:	
Surplus and total comprehensive income for the year	592,358
Other movements	-
<b>Balance at 30 September 2020</b>	<u>2,236,865</u>
Year ended 30 September 2021:	
Surplus and total comprehensive income for the year	337,774
<b>Balance at 30 September 2021</b>	<u><u>2,574,639</u></u>

The notes on pages 12 to 27 form an integral part of these financial statements.

# MANCHESTER CREDIT UNION LIMITED

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 30 SEPTEMBER 2021

	Notes	£	2021 £	£	2020 £
<b>Cash flows from operating activities</b>					
Surplus for the period			337,774		592,358
Depreciation and amortisation	10	21,797		12,281	
Surplus/(deficit) on disposal of fixed assets		-		4,741	
Corporation tax expenses	12	900		608	
Provision movement	15	770,369		806,287	
Interest income on loans	3	(2,377,778)		(2,398,693)	
Distribution on members shares	4	54,535		104,925	
			(1,530,177)		(1,469,851)
<b>Working capital adjustments</b>					
Change in other receivables and prepayments		1,543		(7,891)	
Change in other liabilities		(146,129)		136,848	
			(144,586)		128,957
<b>Cash flows from changes in operating assets and liabilities</b>					
Loan repayments less loans advanced	14	270,604		2,148,439	
Customer balance cash movement		1,543,612		2,625,375	
Movement on funds on deposit	13	-		(1,505,000)	
			1,814,216		3,268,814
Corporation tax paid			(608)		(494)
<b>Net cash flow from operating activities</b>			476,619		2,519,784
<b>Investing activities</b>					
Purchase of tangible fixed assets	16	(20,885)		(27,955)	
<b>Net cash used in investing activities</b>			(20,885)		(27,955)
<b>Net debt</b>					
Repayment/receipt of borrowings		-		(100,000)	
<b>Net cash used in financing activities</b>			-		(100,000)
<b>Net increase in cash and cash equivalents</b>			455,734		2,391,829
Cash and cash equivalents at beginning of year			4,801,630		2,409,801
<b>Cash and cash equivalents at end of year</b>			<b>5,257,364</b>		<b>4,801,630</b>

The notes on pages 12 to 27 form an integral part of these financial statements.

# MANCHESTER CREDIT UNION LIMITED

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2021

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### 1 Accounting policies

#### Background information

Manchester Credit Union Limited is registered in the UK as a society under the Co-operative and Community Benefit Societies Act 2014, whose principal activity is to operate as a credit union, within the meaning of the Credit Union Act 1979. The credit union is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.

#### 1.1 Accounting convention

These financial statements have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the requirements of the Co-operative and Community Benefit Societies Act 2014.

The financial statements are prepared in sterling, which is the functional currency of the credit union. Monetary amounts in these financial statements are rounded to the nearest pound.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

The Credit Union has prepared financial projections taking into account the expected impact of Covid-19 on the Credit Union's financial reserves. While it is unknown how long the pandemic will last or the extent of the impact on the economy, at the time of approving the financial statements, the Directors have a reasonable expectation that the credit union has adequate resources to continue in operational existence for the foreseeable future. Thus the Directors continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Income

Fees and charges receivable either arise in connection with a specific transaction, or accrue evenly over the year. Income relating to individual transactions is recognised when the transaction is complete.

Interest receivable on loans to members and bank interest are recognised using the effective interest rate basis and are calculated and accrued on a daily basis.

#### 1.4 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixture and fittings	15% reducing balance
Computer equipment	33% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is credited or charged to profit or loss.

# MANCHESTER CREDIT UNION LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

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### 1 Accounting policies

(Continued)

#### 1.5 Impairment of fixed assets

At each reporting period end date, the credit union reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any). Where it is not possible to estimate the recoverable amount of an individual asset, the credit union estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Recoverable amount is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset for which the estimates of future cash flows have not been adjusted.

If the recoverable amount of an asset (or cash-generating unit) is estimated to be less than its carrying amount, the carrying amount of the asset (or cash-generating unit) is reduced to its recoverable amount. An impairment loss is recognised immediately in the revenue account, unless the relevant asset is carried at a revalued amount, in which case the impairment loss is treated as a revaluation decrease.

Recognised impairment losses are reversed if, and only if, the reasons for the impairment loss have ceased to apply. Where an impairment loss subsequently reverses, the carrying amount of the asset (or cash-generating unit) is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset (or cash-generating unit) in prior years. A reversal of an impairment loss is recognised immediately in the revenue account, unless the relevant asset is carried at a revalued amount, in which case the reversal of the impairment loss is treated as a revaluation increase.

#### 1.6 Cash at bank and in hand

Cash at bank and in hand are basic financial assets and include cash in hand, deposits held at call with banks and other short-term liquid investments with original maturities of less than 8 days.

#### 1.7 Financial instruments

The credit union has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments. Financial instruments are recognised in the credit union's balance sheet when the credit union becomes party to the contractual provisions of the instrument.

##### **Basic financial assets**

Basic financial assets, which include loans to members and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest.

##### **Other financial assets**

Other financial assets, including investments in equity instruments which are not subsidiaries, associates or joint ventures, are initially measured at fair value, which is normally the transaction price. Such assets are subsequently carried at fair value and the changes in fair value are recognised in the revenue account, except that investments in equity instruments that are not publicly traded and whose fair values cannot be measured reliably are measured at cost less impairment.

# MANCHESTER CREDIT UNION LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

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### 1 Accounting policies

(Continued)

#### ***Impairment of financial assets***

The credit union assesses, at each balance sheet date, if there is objective evidence that any of its loans to members are impaired. The loans are assessed collectively in groups that share similar credit risk characteristics, because no loans are individually significant. In addition, if, during the course of the year, there is objective evidence that any individual loan is impaired, a specific loss will be recognised. Any impairment losses are recognised in the revenue account, as the difference between the carrying value of the expected cash flows.

#### ***Derecognition of financial assets***

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the credit union transfers the financial asset and substantially all the risks and rewards of ownership to another entity, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party.

#### ***Classification of financial liabilities***

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into.

#### ***Basic financial liabilities***

Basic financial liabilities, including members deposits are classified as debt and are initially recognised at transaction price. Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### ***Other financial liabilities***

Debt instruments that do not meet the conditions in FRS 102 paragraph 11.9 are subsequently measured at fair value through the revenue account. Debt instruments may be designated as being measured at fair value through the revenue account to eliminate or reduce an accounting mismatch or if the instruments are measured and their performance evaluated on a fair value basis in accordance with a documented risk management or investment strategy.

#### ***Derecognition of financial liabilities***

Financial liabilities are derecognised when the credit union's contractual obligations expire or are discharged or cancelled.

### 1.8 Taxation

The tax expense for the period comprises current tax. Tax is recognised in the revenue account, except that a change attributable to an item of income or expense recognised as other comprehensive income is also recognised directly in other comprehensive income.

#### ***Current tax***

The tax currently payable is based on taxable surplus for the year. Taxable surplus differs from the surplus as reported in the revenue account because it excludes items of income or expense that are taxable or deductible in other years and it further excludes items that are never taxable or deductible. The credit union's liability for current tax is calculated using tax rates that have been enacted or substantively enacted by the reporting end date.

# MANCHESTER CREDIT UNION LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

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### 1 Accounting policies

(Continued)

#### 1.9 Employee benefits

The costs of short-term employee benefits are recognised as a liability and an expense. The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received. Termination benefits are recognised immediately as an expense when the credit union is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.10 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

#### 1.11 Leases

Rentals payable under operating leases, including any lease incentives received, are charged to income on a straight line basis over the term of the relevant lease except where another more systematic basis is more representative of the time pattern in which economic benefits from the lease asset are consumed.

#### 1.12 Government grants

Grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received. Revenue grants are recognised as income over the periods when the related costs are incurred. Capital grants are recognised in income systematically over the asset's expected useful life. If part of such a grant is deferred it is recognised as deferred income rather than being deducted from the asset's carrying amount.

### 2 Judgements and key sources of estimation uncertainty

In the application of the credit union's accounting policies, the Directors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

#### Key sources of estimation uncertainty

The estimates and assumptions which have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities are as follows.

#### *Loan Impairment*

The credit union assesses, at each reporting date, if there is objective evidence that any of its loans to customers are impaired. The loans are assessed collectively in groups that share similar credit-risk characteristics. In addition, if, during the course of the year, there is objective evidence that any individual loan is impaired, a specific loss will be recognised. Any impairment losses are recognised in the Revenue Account, as the difference between the carrying value of the loan and the net present value of the expected cash flows.

# MANCHESTER CREDIT UNION LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

### 3 Interest receivable and similar income

	2021 £	2020 £
Interest income on loans	2,377,778	2,398,693
Interest income on bank deposits	4,737	3,201
	<u>2,382,515</u>	<u>2,401,894</u>

### 4 Interest payable and similar charges

As non-deferred shares are classed as a liability the dividend on these shares is classed as interest for accounting purposes under FRS 102:

	2021 £	2020 £
<b>Interest and similar charges during the period</b>		
Dividend on dividend bearing shares	39,547	61,663
Interest on interest bearing shares	14,988	43,262
	<u>54,535</u>	<u>104,925</u>

On 1 April 2021 the Credit Union converted all interest bearing shares to dividend bearing shares.

The distributions on member's shares represents distributions paid in the year which were approved at the last Annual General Meeting. The dividend rates approved at the previous AGM were:

	2021 %	2020 %
<b>Dividend rates paid during year</b>		
Ordinary share dividend	0.50	1.00

At the forthcoming Annual General Meeting the Directors will propose the following dividends based on the results for the current year. If approved these dividends will be included as a cost in next year's financial statements once they have been paid.

	2021 %	2020 %
<b>Dividend rates to be proposed at the Annual General Meeting</b>		
Ordinary share dividend	0.50	0.50

### 5 Fees and commissions receivable

	2021 £	2020 £
Service charges	10,023	8,781

# MANCHESTER CREDIT UNION LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 SEPTEMBER 2021

### 6 Fees and commissions payable

	2021 £	2020 £
Bank charges	6,340	7,112

### 7 Other operating income

	2021 £	2020 £
Other income	4,457	4,719
Grant income	128,676	221,324
	<u>133,133</u>	<u>226,043</u>

### 8 Administrative expenses

	Notes	2021 £	2020 £
Staff costs	11	641,143	565,600
Disposal of assets		-	4,741
Insurance costs		78,592	60,848
External auditor's remuneration		7,248	6,600
Member communication and advertising		66,447	59,405
Legal, professional and credit control costs		265,496	218,382
Computer and software expenses		139,642	81,137
Travel costs		2,214	6,946
General administration costs		40,292	30,627
		<u>1,241,074</u>	<u>1,034,286</u>

### 9 Other operating expenses

	2021 £	2020 £
Regulatory costs	831	1,462
Costs of occupying offices	105,294	77,399
	<u>106,125</u>	<u>78,861</u>

# MANCHESTER CREDIT UNION LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

### 10 Operating surplus

	2021	2020
	£	£
Operating surplus for the year is stated after charging:		
Fees payable to the credit union's external auditor for the audit of the financial statements	7,248	6,600
Depreciation of owned tangible fixed assets	21,797	12,281
(Profit)/loss on disposal of tangible fixed assets	-	4,741
Operating lease charges	91,254	67,183
	<u>91,254</u>	<u>67,183</u>

### 11 Employees

The average monthly number of persons (including Directors) employed by the credit union during the year was:

	2021	2020
	Number	Number
Administration and support	24	23
	<u>24</u>	<u>23</u>

Their aggregate remuneration comprised:

	2021	2020
	£	£
Wages and salaries	584,749	514,282
Social security costs	46,105	43,016
Pension costs	10,289	8,302
	<u>641,143</u>	<u>565,600</u>

### 12 Corporation tax

	2021	2020
	£	£
<b>Current tax</b>		
UK corporation tax on taxable surplus for the current period	900	608
	<u>900</u>	<u>608</u>

# MANCHESTER CREDIT UNION LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 30 SEPTEMBER 2021

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The actual charge for the year can be reconciled to the expected charge for the year based on the surplus or deficit and the standard rate of tax as follows:

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Surplus before taxation	338,674	592,966
Expected tax charge based on the standard rate of corporation tax in the UK of 19.00% (2020: 19.00%)	64,348	112,664
Tax effect of income/expenditure not taxable in determining taxable surplus	(63,448)	(112,056)
Taxation charge for the year	900	608

#### 13 Loans and advances to banks

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Cash held at banks	5,257,054	4,801,320
Bank deposits	1,510,000	1,510,000
Loans and advances to banks	6,767,054	6,311,320
Cash in hand	310	310
Total cash and bank balances	6,767,364	6,311,630
<b>Loans split by repayment period</b>		
Cash and cash equivalents	5,257,364	4,801,630
Amounts maturing in over 8 days	1,510,000	1,510,000
	6,767,364	6,311,630

# MANCHESTER CREDIT UNION LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 SEPTEMBER 2021

### 14 Loans and advances to customers

	Notes	2021 £	2020 £
<b>Loan movement</b>			
Opening balances		9,750,841	9,986,759
Interest on loans		2,377,778	2,398,693
Loans advanced during the period		12,775,931	10,622,228
Loans repaid during the period		(13,046,535)	(12,770,667)
Loans derecognised		(701,258)	(486,172)
		<u>11,156,757</u>	<u>9,750,841</u>
Loan impairment provisions	15	(1,598,661)	(1,529,550)
		<u>9,558,096</u>	<u>8,221,291</u>
<b>Loans split by repayment period</b>			
Capital repayments due within 1 year		9,254,740	8,294,015
Capital repayments due after 1 year		1,902,017	1,456,826
Loan impairment provisions	15	(1,598,661)	(1,529,550)
		<u>9,558,096</u>	<u>8,221,291</u>
<b>Loans split by type</b>			
Loans to members		11,156,757	9,750,841
Loan impairment provisions	15	(1,598,661)	(1,529,550)
		<u>9,558,096</u>	<u>8,221,291</u>

# MANCHESTER CREDIT UNION LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

### 15 Loan impairment

	Write off Provision £	Arrears Provision £	Total Provisions £
<b>Loan impairment provision</b>			
Opening balances	154,834	1,374,716	1,529,550
Provision movement	(79,873)	148,984	69,111
	<u>74,961</u>	<u>1,523,700</u>	<u>1,598,661</u>
Closing balances	<u>74,961</u>	<u>1,523,700</u>	<u>1,598,661</u>

Under Financial Reporting Standard 102 (FRS 102), the criteria for derecognising (writing off a loan) is different from when the credit union would write off the loan for internal purposes. Loans written off by the Board that do not meet the criteria in FRS 102 for being derecognised are not written off in these financial statements. The loans the credit union feel should be written off but which do not meet the criteria in FRS 102 for being derecognised are fully provided in the write off provision which is shown above. As a result there is no net effect on the surplus or net assets of the credit union from this requirement of FRS 102.

	Notes	2021 £	2020 £
<b>Impairment revenue account charge</b>			
Impairment provision movement		69,111	320,115
Bad debts derecognised	14	701,258	486,172
Bad debts recovered		(13,243)	-
		<u>757,126</u>	<u>806,287</u>

### 16 Tangible fixed assets

	Fixture and fittings £
<b>Cost</b>	
At 1 October 2020	333,215
Additions	20,885
	<u>354,100</u>
At 30 September 2021	<u>354,100</u>
<b>Depreciation and impairment</b>	
At 1 October 2020	285,410
Depreciation charged in the year	21,797
	<u>307,207</u>
At 30 September 2021	<u>307,207</u>
<b>Carrying amount</b>	
At 30 September 2021	<u>46,893</u>
At 30 September 2020	<u>47,805</u>

# MANCHESTER CREDIT UNION LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

### 17 Customer accounts

	2021 £	2020 £
<b>Deposit movement</b>		
Opening balances	12,118,052	9,387,752
Deposited during the period	27,268,706	22,590,239
Withdrawn during the period	(25,670,559)	(19,859,939)
	<u>13,716,199</u>	<u>12,118,052</u>
<b>Deposits split by type</b>		
Standard dividend bearing member shares	12,879,110	9,318,623
Standard interest bearing member shares	-	2,029,249
Corporate dividend bearing shares	719,570	-
Corporate shares	-	647,322
	<u>13,598,680</u>	<u>11,995,194</u>
Juvenile member deposits	117,519	122,858
	<u>13,716,199</u>	<u>12,118,052</u>

### 18 Other liabilities

	2021 £	2020 £
Corporation tax	900	608
Other creditors	49,695	50,952
Accruals and deferred income	100,519	245,391
	<u>151,114</u>	<u>296,951</u>

### 19 Retirement benefit schemes

	2021 £	2020 £
<b>Defined contribution schemes</b>		
Charge to revenue account in respect of defined contribution schemes	10,289	8,302
	<u>10,289</u>	<u>8,302</u>

The credit union operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the credit union in an independently administered fund.

# MANCHESTER CREDIT UNION LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

**FOR THE YEAR ENDED 30 SEPTEMBER 2021**

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### **20 Financial risk management**

The credit union manages its shares and loans so that it earns income from the margin between interest receivable and interest payable (including dividends paid).

The main financial risks arising from the activities of the credit union are credit risk, liquidity risk and market risk. The Board reviews and agrees policies for managing each of these risks which are summarised below:

#### ***Credit risk***

Credit risk is the risk that a borrower will default on their contractual obligations relating to repayment to the credit union, resulting in financial loss to the credit union. In order to manage this risk the Board approves the lending policy and all changes to it. All loan applications are assessed with reference to the lending policy in force at the time. Subsequently loans are regularly reviewed for any factors that may indicate the likelihood of repayment has changed. The credit union also monitors its banking arrangements for credit risk.

#### ***Liquidity risk***

The policy of the credit union is to maintain sufficient funds in liquid form at time to ensure that it can meet its liabilities as they fall due and meet the liquidity ratios set by the regulators. The objective of the policy is to provide a degree of protection against any unexpected developments that may arise.

#### ***Market risk***

Market risk generally comprises of interest rate risk, currency risk and other price risk. The main risks impacting the credit union are set out below:

Interest rate risk: The main interest rate risk for the credit union arises between the interest rate exposure on loans, bank deposits and shares that form an integral part of a credit union's operations. The credit union considers rates of interest receivable when deciding on proposed dividend rates. Dividend rates are based on the historical results of the credit union and the credit union's strategic plans. The credit union does not use interest rate options to hedge its own positions.

Foreign Currency Risk: All transactions are carried out in sterling and therefore the credit union is not exposed to any form of foreign currency risk.

Other price risk: The credit union only holds investments in government securities and those with credit institutions that meet the criteria of Chapter 6 of the PRA rulebook. The credit union monitors the investments throughout the year.

# MANCHESTER CREDIT UNION LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 30 SEPTEMBER 2021

#### 21 Credit risk on lending

The credit union holds the following security against its loans to members:

	2021	2020
	£	£
<b>Security for loans</b>		
Attached shares	1,518,153	1,258,742

The carrying amount of the loans to members represents the credit union's maximum exposure to credit risk. The following table provides information on the credit quality of loan repayments. Where loans are not impaired it is expected that the amounts repayable will be received in full. The status 'past due' includes any loan where payments are in arrears. The amount included is the entire loan amount and not just the overdue amount.

	2021	2020
	£	£
<b>Loans not individually impaired</b>		
Not past due	9,400,276	8,015,233
Up to 3 months past due	607,020	557,011
	<u>10,007,296</u>	<u>8,572,244</u>
<b>Loans individually impaired</b>		
Between 3 and 6 months past due	210,905	89,843
Between 6 months and 1 year past due	257,943	305,190
Over 1 year past due	605,652	628,730
Individually impaired and written off for internal purposes	74,961	154,834
	<u>1,149,461</u>	<u>1,178,597</u>
Total loans	11,156,757	9,750,841
Impairment allowance	(1,598,661)	(1,529,550)
	<u>9,558,096</u>	<u>8,221,291</u>

#### 22 Credit risk on bank and investments

The credit union invests funds not yet actively deployed in the following investments:

	2021	2020
	£	£
Bank accounts	5,257,054	4,801,320
Bank term deposits	1,510,000	1,510,000
	<u>6,767,054</u>	<u>6,311,320</u>

The credit union believes the full amount of these investments is recoverable.

# MANCHESTER CREDIT UNION LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

### 23 Interest rates on financial instruments

The following table shows the interest earned during the year divided by the average loan balance and the dividend/interest paid during the year divided by the average share balance. The average balance is taken as the average of the opening and closing balances.

	2021		2020	
	Amount	Rates received/ incurred in year	Amount	Rates received/ incurred in year
	£	%	£	%
<b>Financial assets</b>				
Loans to members	11,156,757	22.75%	9,750,841	24.31%
Loans and advances to banks	6,767,054	0.07%	6,311,320	0.07%
	<u>17,923,811</u>		<u>16,062,161</u>	
<b>Financial liabilities</b>				
Juvenile deposits	(117,519)	-	(122,858)	-
Dividend bearing shares	(13,598,680)	0.35%	(9,318,623)	0.66%
Interest bearing shares	-	1.12%	(2,676,571)	1.70%
	<u>(13,716,199)</u>		<u>(12,118,052)</u>	

### 24 Reserves

#### General Reserve

The general reserve represents the base capital of the credit union and is the retained surpluses and deficits which have not been allocated to another specific reserve.

# MANCHESTER CREDIT UNION LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

### 25 Capital

The credit union classes all of its reserves as capital. The credit union manages its reserves through its financial and budgeting policies and procedures. The Prudential Regulation Authority sets out requirements for the capital ratio that the credit union must maintain. The ratio is calculated after proposed dividends. The credit union's compliance with the ratio at the year end is set out below:

	2021 %	2020 %
Actual capital to asset ratio	15.30%	14.99%
<b>Regulatory requirement</b>		
Base capital requirement	6.18%	5.95%
Total capital requirement	6.18%	5.95%

### 26 Analysis of changes in net funds

	1 October 2020 £	Cash flows £	30 September 2021 £
Cash and cash equivalents	4,801,630	455,734	5,257,364
Bank deposits maturing in over 8 days	1,510,000	-	1,510,000
	6,311,630	455,734	6,767,364

### 27 Financial commitments, guarantees and contingent liabilities

The credit union participates in the Financial Services Compensation Scheme (FSCS) which provides protection for its members up to the level of protection offered by the FSCS. As a result of the credit union's participation it has a contingent liability, which cannot be quantified, in respect of future contributions to the FSCS, as required by the Financial Services and Markets Act 2000.

# MANCHESTER CREDIT UNION LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

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### 28 Operating lease commitments

#### Lessee

At the reporting end date the company had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2021	2020
	£	£
Within one year	85,369	78,231
Between two and five years	302,475	312,924
In over five years	84,781	135,283
	<u>472,625</u>	<u>526,438</u>
Total lessee operating lease commitment	<u><u>472,625</u></u>	<u><u>526,438</u></u>

### 29 Related party transactions

The credit union classes the Directors and members of the senior management team as key management.

#### Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2021	2020
	£	£
Wages and salaries	198,610	166,141
	<u>198,610</u>	<u>166,141</u>

#### Transactions with key management

Balances held by members of key management and their close family members in the credit union are set out below. Loans to key management and their close family members are on standard terms and conditions.

	2021	2020
	£	£
Loans to key management and their close family	19,738	17,053
Shares held by key management and their close family	65,304	71,526
	<u>85,042</u>	<u>88,579</u>

#### Other related party transactions

During the year, the credit union incurred transactions amounting to £1,200 (2020: £1,770) with companies that have common directorships with the credit union.

**The following page does not form part of the statutory accounts**

# MANCHESTER CREDIT UNION LIMITED

## DETAILED REVENUE ACCOUNT

FOR THE YEAR ENDED 30 SEPTEMBER 2021

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	Notes	2021 £	2020 £
<b>Income</b>			
Interest income on loans	3	2,377,778	2,398,693
Interest income on bank deposits	3	4,737	3,201
Fees and commissions receivable	5	10,023	8,781
Other income	7	133,133	226,043
		<hr/>	<hr/>
		2,525,671	2,636,718
<b>Expenditure</b>			
Staff costs	11	641,143	565,600
Disposal of assets	10	-	4,741
Insurance costs		78,592	60,848
Auditors remuneration		7,248	6,600
Member communication and advertising	8	66,447	59,405
Legal, professional and credit control costs	8	265,496	218,382
Computer and software expenses	8	139,642	81,137
Travel costs	8	2,214	6,946
Bank charges	6	6,340	7,112
General administration costs	8	40,292	30,627
Regulatory costs	9	831	1,462
Costs of occupying offices	9	105,294	77,399
Depreciation and amortisation	10	21,797	12,281
Impairment on loans for bad and doubtful debts	15	757,126	806,287
		<hr/>	<hr/>
		2,132,462	1,938,827
		<hr/>	<hr/>
Surplus before taxation		393,209	697,891
Corporation tax	12	(900)	(608)
		<hr/>	<hr/>
		392,309	697,283
Distributions		(54,535)	(104,925)
		<hr/>	<hr/>
Surplus for the year		337,774	592,358
		<hr/> <hr/>	<hr/> <hr/>

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